

# WYOMING-MONTANA SAFETY COUNCIL

## **Privacy Policy**

At Wyoming-Montana Safety Council, we appreciate your business and the trust you have placed in us. We are committed to protecting the personal information we obtain about you. Please know that we do not sell your personal information. In order to provide services or products to you, we may use your personal information. Our customer information privacy policy, detailed in this statement, serves as the standard for our employees in the collection, use, sharing, retention, and security of individual customer information.

### **Types of Nonpublic Personal Information We Collect**

We collect nonpublic information about you that is provided to us by you or obtained by us from third parties with your authorization.

### **Parties to Whom We Disclose Information**

For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our business except as required or permitted by law. Permitted disclosures include, for instance, providing information to our employees, and in limited situations, to unrelated third parties who need to know that information to assist us in providing services to you. In all such situations, we stress the confidential nature of information being shared.

### **Protecting the Confidentiality and Security of Current and Former Clients' Information**

We retain the records relating to services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with regulations or professional guidelines. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our company standards.

\*\*\*\*\*

Please call if you have any questions, because your privacy, our business ethics, and the ability to provide you with quality services are very important to us.